(206) 281-2031 FAX (206) 281-2669

**Engaging the culture, changing the world**®

**Seattle Pacific**
UNIVERSITY

**Student Academic Services**
3307 Third Avenue West Suite 113
Seattle, WA 98119-1922

**Student-Designed
Major Application**

**PROCESS AND PURPOSE**

Students with a particular interest in crossing the boundaries of disciplinary majors may design an individualized major of courses selected from the various disciplines which apply to their special interest.

**Eligibility Guidelines:**
- A student-designed major must be applied for at least one year prior to intended graduation.
- A student must have a minimum SPU cumulative GPA of 2.50 to apply for a student-designed major.
- All standards governing a major as described elsewhere in the Undergraduate Catalog (e.g., minimum number of upper-division credits in the major, minimum cumulative GPA for acceptance into the major) will apply to student-designed programs.
- Any student-designed major must be clearly distinct from existing SPU programs, including reasonable combinations of both majors and minors.

**Application Procedures:**
This application and the following documents are to be submitted together to your advisor:
- Transcripts from all colleges attended, including SPU
- *If this proposal represents a major offered at another institution (not SPU)*, attach a photocopy of the catalog material describing such a program (such materials can greatly strengthen your application).
- *If your proposal involves licensing, certification, and/or competency requirements*, attach a copy of all certification requirements.
- *If your proposal already has a prescribed curriculum set up by a discipline or school*, attach the curriculum description.

**Faculty Advisor Responsibilities:**
The faculty advisor must be in a field included in the proposal and should have had the student in class.
- The advisor's signature on the attached form affirms that the specific configuration of courses submitted are academically defensible as a major and are on par with established majors at SPU.
- The advisor should work with the student in designing the title of the major, and the title should specify in all documents that this is a student-designed major (example: Student-Designed Major in Public Health or Cultural Studies). Faculty advisor should also complete the lower section of page two.

**Required Approvals:**
- No student-designed major will be accepted by the curriculum committees unless it conforms to the standards specified in the Undergraduate Catalog, and contains all required signatures.
- Student-designed majors which involve departments (e.g., School of Business and Economics and College of Arts and Sciences), must be approved by the department chair in each area.

Once a student has discussed a possible special major with a faculty advisor, they should submit the attached form, including the proposed program, a statement of purpose and rationale, and evidence of an advisor's and school's approval to the Curriculum Committee. The proposal should include evidence that the student has considered courses or learning experiences, such as internships or independent study, which will provide an opportunity to integrate content and skills from the various disciplines in his/her program. The Curriculum Committee may suggest changes, but once the proposal has been approved by the committee, a contract will be drawn up to be placed in the student's file in Student Academic Services.

Name: _____     SPU ID Number: _____

Phone: _____     SPU email: _____ @spu.edu

Faculty Advisor: _____     School: _____

## MAJOR INFORMATION

Title: Student-Designed Major in _____

      *Note: Text after "Student-Designed Major in" must be 70 characters or fewer, including spaces.*

Please list all other Majors and Minors you are pursuing:

_____

Rationale: Write a short paragraph on each of the following:
1.      Career and/or academic goals or other reasons for proposal




2.      Unique skills, knowledge, performance competencies that will be gained through this proposal that would not be possible through existing majors.




**TO BE COMPLETED BY FACULTY ADVISOR**

Applicant Eligibility:    SPU GPA: _____     Credit hours completed at SPU: _____

                             Class standing: _____

Major Details:         Number of credits in proposed student-designed major: _____

                             This student-designed major will achieve academic and/or career goals of applicant better than existing majors at SPU or elsewhere: Yes / No

                             SPU has adequate resources to support the proposal: Yes / No

                             *If no*, where will complementary courses be taken? _____

**APPROVALS**

Faculty Advisor: _____     Date: _____

Department Chair: _____     Date: _____

Dept. to which SD Major should be assigned: _____     Dept. Chair Initials: _____

Additional Department Chair: _____     Date: _____
(Required if proposal involves more than one department, for example, STUDENT-DESIGNED MAJOR IN BUSINESS AND BIOLOGY)

Curriculum Committee: _____     Date: _____

Student Academic Services: _____     Date: _____

List all coursework in proposed major (attach additional page, if necessary):

| Course Discipline and Number | Course Title | Institution Granting Credits | Number of Credits | Complete? |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. | | | | |
| 13 | | | | |
| 14 | | | | |
| 15. | | | | |

All majors must include a clearly identifiable capstone course.  Please ensure your capstone is highlighted in some way above.

Describe field work or internship experience(s), if required:

Credit totals (to be completed with faculty advisor):

Total credits in major: _____

Total upper-division credits in major: _____
**NOTE: A minimum of 23 upper-division credits must be earned in a major.**

Upper-division credits in major at SPU: _____
**NOTE: A minimum of 15 upper-division credits in a major must be earned at SPU.**

Student's Signature: _____     Date: _____

Faculty Advisor's Signature: _____     Date: _____